



# SUE H. MORROW ELEMENTARY SCHOOL

Principal: Ms. Witte

Assistant Principal: Mrs. Ringenbach

Assistant Principal: Ms. Angelo



## School Organization Team Meeting Minutes Friday, January 24, 2025

Members Present: Beth Christian, Melissa Galbraith, Angel Giarraffa, Jaime Witte, Vanessa Naumu, Adelita Meyer, Jessica Mitchell

- 1.0 Welcome and roll call, 7:32 a.m.
  - Ms. Witte called the meeting to order at 7:30 a.m.
- 2.0 Review and approval of minutes
  - The minutes were approved by Angel Giarraffa and Vanessa Naumu.
- 3.0 Budget
  - Enrollment - down 7.5% (30 students) will cause a reduction of staff
  - Projected staff for 2025-2026
    - K 3 teachers
    - 1st 3 teachers
    - 2nd 2 teachers
    - 3rd 3 teachers
    - 4th 2 teachers
    - 5th 2 teachers
  - full time tech
  - full time campus security monitor
  - full time counselor
  - no extra hours for custodial staff or SPTA's
  - continue extra hours for library aide
  - small portion of budget for extra duty pay
  - will still have a SOSA next year
  - reduction of one administrator
  - Ms. Centeno will move to the Read By Grade Three position- her position in a second grade classroom will not be filled
  - \* **This is all subject to change** \*
- 4.0 Next Meeting
  - Friday, February 7th, 2025 at 7:30 am
- 5.0 Public Comment
  - Volunteer Policy - Ms. Mitchell asked about the volunteer policy as some parents were interested in helping out. Ms. Witte advised her to speak to the office staff for details regarding badging and to make arrangements with the classroom teacher. See Ms. Giarraffa with any questions. Some suggested activities include field trips and Trunk-or-Treat.

Meeting adjourned at 7:54 a.m.